

The Office of the Legal Adviser of the Department of State seeks an attorney with at least 7 years of relevant experience to handle issues related to export controls and administrative law arising from the Bureau of Political –Military Affairs Directorate of Defense Trade Controls (DDTC). Salary: GS Level 12-15, commensurate with experience. Applicant must be a U.S. citizen, and have a J.D. degree.

Applicants should have significant legal experience in the area of export control law, including with the Arms Export Control Act and International Traffic in Arms Regulations. Applicants should also have significant legal experience in administrative law, including the promulgation and civil and/or criminal enforcement of regulations. Applicants must have an outstanding record of academic and professional achievement. They must be able to handle a wide variety of assignments with short, time-critical deadlines, as well as design and execute substantial analytical projects. They must also possess exceptional analytical, writing, organizational, and interpersonal communications skills, suitable for successfully working with policy makers and senior-level officials as well as licensing officers and compliance personnel.

Preferred:

- At least 7 years of relevant experience. Ideally 10+.
- Experience and ability to work in a regulatory environment is key (e.g. knowledge of administrative law, self-starter, limited support).
- Experience with enforcement/criminal law.

Ability to obtain security clearance is required. Applicants should send a current detailed resume, law school transcript, and reference information by email to the attention of Barbara Barrett Spencer at legaljobs@state.gov.