



## INSTRUCTIONS FOR PAYMENT OF REGISTRATION FEES IN U.S. DOLLARS VIA INTERNATIONAL ELECTRONIC PAYMENT

The following are instructions for registrations **renewals** of foreign brokers located **outside** the United States, or its territories, to provide to their banking institution to make registration fee payments in U.S. dollars. Your banking institution will send the instructions to its US Correspondent bank to complete the transaction via Fedwire.

### Provide the following banking information to your financial institution

**Beneficiary (Bank Name) Receiver:** TREAS NYC  
NEW YORK, NY US

**32A:** Val Dte/Curr/Interbnk Settl'd Amt  
Date: (Insert date)  
Currency: **US Dollar**  
Amount: (Insert payment amount)

**50K:** [Insert Ordering Customer-Name & Address]  
Customer Name  
Customer Address  
Customer Address  
Customer Country

**57D:** //FW021030004  
TREAS NYC/FUNDS TRANSFER DIVISION

**59:**/ 19000001

**70:**/ 19000001 ITARREGFEE (insert PM/DDTC Registration Code)  
(Insert Registrant's legal business name as listed in block 4 of the DS-2032, up to 35 positions)

**71A:** Details of Charges  
**Charge OUR**

**Alert**  
Lines 57D and 59 **MUST** be exact as shown or the payment will be returned

**Alert**  
Payment **will not** be received by this office if the required information for "Payment Details" is not provided.

**Reminder**  
Must include the term 'Charge Our' on Line 71a. Otherwise an incorrect payment will be submitted to DDTC.

### Note

1. The registrant **must** provide the above information to their banking institution, either physically or electronically, depending on their banking configuration.
2. Information provided above **must be** submitted **verbatim** with the exception where (*insert...*) appears. In such fields, the registrant will provide the requested information.
3. Field sizes noted above include spacing, punctuation, characters, and numbers.
4. If an address is required for TREAS NYC, use 33 Liberty Street, New York, NY 10045.
5. Payment Details (Line 70) consist of two lines of data. Each line has a limit of 35 positions.
  - a. On the first line insert Department of State's ALC of 19000001 and ITARREGFEE **followed by a space and your PM/DDTC Registration Code or payments will be returned.**
  - b. On the second line insert the first 35 positions of the registrant's legal business name, as listed in block 4 of the DS-2032

6. Detail of Charges (line 71a)  
Detail of Charges must indicate, verbatim, **Charge Our**. This will ensure any additional processing fees are charged to the sender and not debited from the registration payment.
7. Request a copy of the payment confirmation with the Input Messaging Accountability Data (IMAD) number and submit with your registration to further assist DDTC in finding your payment.

### **Example Data Only**

----- Message Header -----

Swift Input: FIN 103 Single Customer Credit Transfer  
 Sender: XXXXXXXXXXXX  
 Sender Bank Name  
 Short Name  
 Receiver:  
**TREAS NYC**  
**NEW YORK, NY US**  
 MUR:

----- Message Text -----

**20:** Sender's Reference  
**23C:**xxxxxxx  
**23B:** Bank Operation Code  
 CRED  
**32A:** Val Dte/Curr/Interbnk Settl'd Amt  
 Date: (12/22/2014)  
 Currency: **US Dollar**  
 Amount: (\$2,250.00)  
**50K:** [Ordering Customer-Name & Address] **-The business/individual sending the payment**  
 Customer Name - (The Generic Company)  
 Customer Address (101 Liverpool)  
 Customer Address (London)  
 Customer Country (UK)  
**57D:** //FW021030004  
**TREAS NYC/FUNDS TRANSFER DIVISION**  
**59:/ 19000001**  
**70:/19000001** ITARREGFEE  
 (The Generic Company)  
**71A:** Details of Charges: Charge OUR

### **Explanation**

In the example above, Line 32A captures the date, currency, and registration fee of \$2,250. Line 50K captures the name of the business/individual (The Generic Company) sending the registration fee payment. Line 57D (//FW021030004) directs the funds to the Treasury's Funds Transfer Division at the Federal Reserve Bank via Fedwire. Line 59 must include the Agency Location code (19000001). Line one of the Payment Details (Line 70) captures the reference for beneficiary information which is the Department of State's Agency Location Code (19000001), the description code (ITARREGFEE) followed by the registrant's registration code, for example (K-9999). Line two of (Line 70) captures the legal business name, as listed in block 4 of the DS-2032. Line 71a includes 'Charge Our' to ensure administrative banking fees are not taken from the \$2,250 renewal fee.

**Note: If the Agency Location Code is omitted from the SWIFT message the payment will be returned to the sender.**